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Approved: June 22, 2010

BROOKLINE SCHOOL BOARD

MAY 25, 2010

MEETING MINUTES

A regular meeting of the Brookline School Board was held on Tuesday, May 25, 2010 at 6:04 p.m. at the Captain Samuel Douglass Academy.

Chairman Dave Partridge presided:

Members of the Board Present: Beth Lukovits, Vice-Chair
Forrest Milkowski, Secretary
Wanda Meagher
Ernie Pistor

Members of the Board Absent:

Also in Attendance: Susan Hodgdon, SAU41 Superintendent
Mark McLaughlin, Business Administrator
Jeanne Saunders, Director of Special Education
Liz Perry, Interim Principal, Richard Maghakian Memorial School
Lorraine Wenger, Principal, Captain Samuel Douglass Academy
Kristina Henry, Assistant Principal/Special Education Coordinator, CSDA
Greg Snoke, 6th Grade Teacher

AGENDA ADJUSTMENTS

Chairman Partridge spoke of the need to discuss whether or not the board wished to exempt Lightec from the RFP process. PSNH has listed Lightec as the preferred vendor of choice. In order to move forward on the work with the lighting program, the standard RFP process would have to be foregone.

Ms. Lukovits commented, based on a discussion that took place at the last meeting, she had understood the RFP process would be undertaken. Chairman Partridge noted discussion had concluded with a decision to look into whether there might be other preferred vendors. He noted the potential for savings to be realized sooner if the project were completed sooner.

Mr. McLaughlin explained PSNH had many vendors bid on the project. The result was Lightec as the preferred vendor for this area. There are other preferred vendors in other sections of the state. He further explained, of the vendors that applied, PSNH selected a small number to participate as they had been in on the project from the start, were on track, and had already done work for PSNH. PSNH had already gone through an RFP process and reviewed the vendors. He noted the board discussion had spoke to, as a preferred vendor for the state, Lightec could expedite the project (believe could be done during summer months). He also noted Lightec offered more favorable volume discount pricing.

Mr. Milkowski noted if a vendor were found that would provide an additional discount, it would only affect the ROI (Return on Investment) in that it could be realized sooner. However, he noted time is of the essence for this project, and anything that slows the project down would not be in the best interest of the district. Chairman Partridge stated, under the circumstances, he was in favor of foregoing the standard RFP process.

MOTION BY MEMBER MILKOWSKI TO BYPASS THE RFP PROCESS AND ACCEPT LIGHTEC AS THE PREFERRED PSNH VENDOR

MOTION SECONDED BY MEMBER PISTOR

MOTION CARRIED

5/0

PUBLIC INPUT – None

SMART BOARD DEMONSTRATION

1
2 *Mr. Greg Snoke provided the board with a demonstration of the Smartboard.*

3
4 ADMINISTRATIVE REPORTS

5
6 Business

7
8 Mr. McLaughlin had provided the board with a financial statement identifying expenses as of April 30th. Projected for June
9 30th is \$150,000 in unexpended appropriations.

10
11 Chairman Partridge questioned whether the work being done at CSDA was included in the estimates. Mr. McLaughlin
12 stated the balances represent the ending balance of \$621,000 plus the food service transfer, less the transfer that goes
13 out to grants, some advisor stipends, some additional Kindergarten substitutes, longevity, supplies, etc. All work already
14 completed at CSDA has been paid. Work that remains to be done is not included.

15
16 He expressed his desire for reports produced to be uniform for all districts (including revenue projections/trending) and
17 provided on a quarterly basis. Ms. Meagher asked if an accounting of all funds could be covered in the report rather than
18 focusing on the general fund only (i.e., grants). Mr. McLaughlin responded, although likely to be in a different format, he
19 could provide that information.

20
21 Mr. McLaughlin questioned whether the board had taken any previous action with regard to payments to the New
22 Hampshire School Board Association for electronic policies. Ms. Meagher noted the entire membership fee had been
23 taken out of the FY10 budget.

24
25 **MOTION BY MEMBER MEAGHER TO REAFFIRM THE BOARD'S DECISION TO REMOVE ITS MEMBERSHIP FROM**
26 **THE NEW HAMPSHIRE SCHOOL BOARD ASSOCIATION**

27 **MOTION SECONDED BY MEMBER LUKOVITS**

28 **MOTION CARRIED**

29 **5/0**

30
31 Superintendent Hodgdon suggested the board consider utilizing unexpended appropriations to fund the Inform Data
32 System, and noted the Leadership Team has endorsed the use as part of the five-year work plan. It had been hoped
33 Race to the Top Funds would cover the purchase for all districts. This is still a possibility as the administration is re-filing
34 for those funds. In the event the state receives funding and the district's application is approved, costs could be covered.

35
36 She suggested, and the board agreed, an agenda item for the next meeting would be a discussion with Network
37 Administrator, Rich Raymond, on the Inform Data System and first and subsequent year costs. Such a discussion would
38 allow the board to make a decision on whether the desire is to have the longitudinal data for students up through high
39 school, which is required and part of the data work the Leadership Team is doing. She noted the other two districts are
40 utilizing this program, and the ideal situation would be for all three districts to be using the same program. She noted the
41 other two districts are not ahead of Brookline, but are simply making the purchase this year and starting to implement the
42 program next year. When asked, she noted the COOP is utilizing unexpended appropriations to purchase the software
43 and Hollis had set aside funding for the purchase.

44
45 She added the Inform Data System is a Pearson product and draws data from the PowerSchool side and updates on a
46 daily basis in the Inform side (good companion tool).

47
48 Principals

49
50 Principal Wenger noted the board had requested she look at the foreign language program. She and Ana Utell met with
51 the Foreign Language Task Committee (SAU Wide foreign language committee), caught up with what is occurring in other
52 schools in the district and spoke of the charge from the Brookline School Board. She remarked everyone was thrilled,
53 expressed gratitude for the board's decision not to eliminate foreign language, and recognized the desire for a more
54 rigorous program.

55
56 The decision was that one language, Spanish, be taught. Beginning with the next school year, grades 3 and 4 will receive
57 instruction once a week and grades 5 and 6 twice a week. She noted they have heard the desire for additional written

1 and oral communication as well as listening comprehension from the middle school. With grades 5 and 6 having two 45-
2 minute periods of instruction, the opportunity will be there for additional instruction in those areas.

3
4 She and Ana put the information together and met with Superintendent Hodgdon, Interim Principal Perry, and Chairman
5 Partridge to discuss how the program was being put together. She noted another consideration is parity for the classroom
6 teachers relative to planning. With that in mind they are considering using the media and computers to work on some of
7 that time and also Betsy Black and Karen Pillion to work on enrichment with the 4th grade at CSDA.

8
9 Touching on the number of special periods a week, Principal Wenger noted grades 1 and 2 would lose a period, grades 3
10 and 4 would stay the same, and grades 5 and 6 would gain a period. Betsy Black and Karen Pillion have figured out a
11 schedule that utilizes the media and computer staff and meets the planning needs of the teachers.

12
13 Ms. Lukovits questioned whether it would affect the current enrichment program at RMMS. Principal Wenger responded
14 it would be a set 45-minute period. She noted all specialists who would be impacted have been talked to.

15
16 Ms. Meagher noted, although she appreciates the foreign language aspect, she is concerned with 5th and 6th grade
17 students losing 45 minutes a week of reading or social studies, etc. Principal Wenger responded in the schedule that has
18 been completed, the 45 minutes would not be taken from literacy or math. She commented foreign language has fallen
19 under the social studies umbrella. She noted it might be the teachers look at different ways of preparing for that time, or
20 that chorus be adjusted to avoid other instruction time being impacted. She remarked they have looked at the whole
21 schedule including end of day enrichment time, some of which will also be used.

22
23 Ms. Meagher noted Ms. Black provides Response to Intervention (RTI) to students who need to be caught up and Ms.
24 Pillion provides instruction to students who desire additional challenge. She is concerned their time would be limited.
25 Principal Wenger stated the time dedicated to foreign language at CSDA would be one 45-minute block a week and the
26 plan for RMMS is not yet fully formed.

27
28 Principal Wenger remarked the teacher workshops scheduled for the coming Friday at CSDA and RMMS would focus on
29 SINI (School in Need of Improvement) and DINI (District in Need of Improvement) plans, common assessment
30 development, and placement. Smartboard training will be done at RMMS.

31 *CSDA Facilities Update*

32
33 Principal Wenger informed the board all roof repairs at CSDA have been completed. Needed is an insulation jacket, for
34 which quotes are being received. Water damage to the wall at RMMS has been repaired.

35
36 Chairman Partridge stated a desire for preventative maintenance to be identified for RMMS (painting, etc.). Principal
37 Wenger stated they are in the process of soliciting quotes for the cleaning of the air vents at both schools.

38 *Enrollment*

39
40 Ms. Lukovits noted there are 20 incoming 1st grade students (current kindergarten). Enrollment numbers for 1st grade are
41 at 103. Second grade enrollment numbers are at 100. Readiness numbers are confirmed at 5. Sixty-three students are
42 registered for Kindergarten.

43
44 Chairman Partridge commented the board has discussed the potential for the need for another teacher at 1st and 2nd
45 grade. The situation is no longer that of a 2nd grade that is larger than the 1st grade. He noted, in the past, consideration
46 has been given to not offering a Readiness program, but rather have 5 teachers in 1st grade and integrating Readiness
47 students into a regular education course. The last time this was done was when enrollment numbers for Readiness were
48 at 3. Ms. Meagher questioned whether the assumption would be for the integrated students to be retained in 1st grade.
49 Principal Wenger stated whether or not the student was retained was based upon progress.

50
51 Ms. Meagher remarked, at the last meeting, the board was told there would likely be 13 or 14 students in Readiness,
52 which assumed a number above that was recommended not all would be accepted. When asked how many students
53 were recommended, Superintendent Hodgdon stated 9. Principal Wenger noted screening had not been completed in
54 time for the last meeting.

1 Chairman Partridge remarked, if merged, class size for the 1st grade would be 108 students/5 teachers and class size for
2 the 2nd grade would be 100 students/5 teachers. If left as is, the first grade class size would be 103 students/5 teachers
3 and the second grade class size would be 100 students/4 teachers. He stated he would need to hear recommendations
4 from the administration and understand, from the people who have recommended students into Readiness, what affect
5 such a change would have and whether or not it would be viable.

6
7 Ms. Kelly Burn suggested, if there are 63 students coming into the Kindergarten program, 1 of the Kindergarten teachers
8 could be utilized; one teacher would remain and do morning and afternoon with a class size of 21 in each session, and
9 perhaps take the teacher who did Kindergarten last year to do speech half day and perhaps have one session of
10 Kindergarten to take the remaining students, which would provide a Kindergarten teacher to be freed up to move to
11 second grade.

12
13 She noted there are a lot of needs in the current 1st grade class. She could not see those students in a class of 25, as it is
14 tough with 20 in a class. She thought there might be the opportunity for an aide in each 2nd grade class. She noted with
15 the transitioning of students from RMMS to CSDA who have a one-on-one aide, it may free aides up at RMMS.
16 Chairman Partridge noted aides are not allocated on a per school basis, but rather on a needs basis. They may follow the
17 children up to CSDA.

18
19 Chairman Partridge noted the budget includes two full-time Kindergarten teachers next year. Ms. Lukovits suggested
20 Kindergarten enrollment numbers could be reviewed to see if an aide could be utilized in lieu of a second teacher.

21
22 Ms. Lukovits stated enrollment numbers have to be firm before a decision could be made. Ms. Meagher touched on the
23 need for differentiated instruction when Readiness students are placed in a 1st grade classroom. Chairman Partridge
24 noted the last time this was done, the class with the 3 Readiness students was smaller in size than the other 1st grade
25 classes and curriculum was adjusted. He suggested the board could consider whether all 5 Readiness students would be
26 placed in the same 1st grade class or if 1 of the 5 Readiness students would be placed in each 1st grade class. Ms.
27 Lukovits noted there are already students who were recommended for the Readiness program in 1st grade for which
28 curriculum is differentiated.

29
30 Mr. Pistor commented the fact that some children are recommended for Readiness and their parents don't accept, makes
31 him wonder how many of those children are moved on successfully to second grade versus those recommended to
32 remain in first grade. Ms. Meagher questioned what he would consider successful. Mr. Pistor stated if the student moved
33 on to second grade he would consider that successful. Ms. Meagher added parents don't necessarily accept a
34 recommendation for the student to be retained in 1st grade either. Chairman Partridge commented progress tracking
35 would have to be done to understand how successfully students transitioned.

36
37 Superintendent Hodgdon remarked students are assigned to certain grade levels. There are students on all sections of
38 the continuum dependent upon subject matter, etc.

39
40 Mr. Milkowski felt the board had not received enough information to base a logistics/policy decision on. Additional
41 information has been requested from administration, and should be helpful in that decision. Ms. Lukovits questioned the
42 board's ability to make a logistics decision as she believed teacher contracts speak to assignments being made by April
43 30th. Superintendent Hodgdon noted the transition between administrations and the board request for additional
44 information. Ms. Lukovits questioned whether those obstacles would hold up in court.

45
46 Mr. Milkowski wished to understand what the administration would see as a solution. Chairman Partridge informed the
47 board, in order for the administration to move forward and review the concept of a Readiness/1st Grade Class, an
48 understanding of whether or not the board would consider such a concept is needed. He noted he would be willing to
49 entertain such a recommendation.

50
51 Ms. Meagher stated she did not like the concept, but with Readiness enrollment numbers of 5, she would accept such a
52 recommendation from the administration. She noted she would not want the elimination of Readiness for one year to
53 impact the discussions of a two-year plan for Readiness. Chairman Partridge commented there is no intention of
54 sneaking Readiness out of the curriculum it is an attempt to address not enough teachers, too many students, and a small
55 Readiness class. Interim Principal Perry remarked she had discussed with Principal Desrochers how to speak with
56 parents whose child has been recommended for Readiness if the district were to move to a Readiness/1st grade class.
57 She noted they would have to review educational plans to ensure all students would receive the level of support needed

1 (individual education plans). Ms. Meagher suggested the first grade teacher could provide information on how she
2 differentiated instruction the last time there was a Readiness/1st grade class last year.

3
4 Chairman Partridge re-stated he would like discussions to take place with current Kindergarten teachers, the 1st grade
5 teachers, the current Readiness teacher, and the teacher who integrated that class the last time it was done to determine
6 if the plan is viable.

7
8 Ms. Meagher noted, in addition, the Readiness teacher would have to be amenable to moving, as she believed there
9 might be a contractual issue if she were not willing. Chairman Partridge noted there are requirements for assignments to
10 be out as well as requirements to meet the needs of the students. Superintendent Hodgdon noted the contract includes
11 the right of management to assign teachers as needed, however, she would like to be able to work out a desirable
12 arrangement for all parties involved.

13
14 Ms. Lukovits stated she did not believe the Readiness program has been properly supported by members of staff or
15 presented properly to parents. That situation needs to be addressed. There is a need for a set plan rather than a
16 reactionary one.

17
18 *RMMS Early Admission to Kindergarten Request*

19
20 Chairman Partridge informed the board a request has been made for early admission to Kindergarten. Ms. Meagher
21 noted the lack of a clear policy on the issue. Superintendent Hodgdon agreed a policy would need to be in place prior to a
22 decision being made. She informed the board early admission to Kindergarten is an issue that has come up on the lists
23 for Superintendents across the state. She will provide a draft policy for board consideration at the June meeting.

24
25 Special Education

26
27 Director Saunders informed the board the ARRA stimulus funding grant application was submitted to the Department of
28 Education on May 3, 2010 and accepted May 5, 2010. Orders have been placed for teaching materials and updated
29 assessment tools. A monthly report will be provided by June 10th.

30
31 Having been previously asked about paraprofessional educator substitutes, she informed the board three substitutes were
32 utilized during the process of hiring a paraprofessional educator (1 for 6 weeks, 1 for 3.5 weeks, and 1 for 4 weeks). Ms.
33 Lukovits remarked it appears there is not an out of control substitute problem but rather a temporary hiring problem.

34
35 Director Saunders has reviewed the special education population in Readiness from 2003 to current and included that
36 information in her report. Ms. Lukovits questioned the relevance of the review as, generally speaking, identified students
37 don't go to Readiness. Chairman Partridge responded it was to determine if Readiness was masking a special education
38 issue. Ms. Lukovits suggested if a student were identified in Kindergarten and then went to Readiness that is not masking
39 a problem. If they were identified in 1st grade after having gone to Readiness, then that would show a masking of the
40 problem.

41
42 Director Saunders noted 28 special education students (either currently identified or previously identified) participated in
43 Readiness from 2003-2010. Of the 28 students, a total of 7 (25%) no longer receive special education services.

44
45 *Extended School Year (ESY) Social Skills Program*

46
47 A total of 22 students will be attending the ESY (Extended School Year) social skills program in the Brookline School
48 District this summer. Ms. Lukovits noted that accounts for over 3% of students participating in summer programming for
49 social skills. She asked why Brookline's numbers are higher than those of the COOP or Hollis. Director Saunders stated
50 it simply relates to demographics. The group sat down (special education teachers, speech pathologists, councilors, etc.)
51 and identified students who they believed would benefit from a program like this. They identified 28 in Brookline, 8 in
52 Hollis, and 22 at the middle school. Asst. Principal Henry noted the criteria was the student had to have pre-identified
53 goals/needs (IEP driven) to be recommended for the program. Ms. Lukovits questioned whether all 22 students would
54 receive the same number of hours throughout the summer, and was told they would. Director Saunders noted some
55 parents refuse ESY due to family vacations, etc.

1 Director Saunders noted last year students went to camps in lieu of in-district programming. She remarked the ESY also
2 provides academic support. Ms. Lukovits commented it all comes down to well constructed and properly written IEPs.
3 Director Saunders stated they have been working diligently on consistency. She noted she has reviewed all IEPs and is
4 truly not concerned.

5
6 **MOTION BY MEMBER LUKOVITS TO OPEN THE EXTENDED SCHOOL YEAR PROGRAM FOR THE MONTH OF**
7 **JULY TO TYPICAL PEERS ON A TUITION BASIS**

8 **MOTION SECONDED BY MEMBER MILKOWSKI**

9 **MOTION CARRIED**

10 **5/0**

11 *Preschool Extended School Year*

12
13 Director Saunders remarked a discussion of whether the preschool extended school year should be opened to typical
14 peers had been brought up at the last meeting. She would like to open the program to typical peers for 4 days a week
15 Monday through Thursday, two hours a day for a tuition rate of \$210/month. Four parents have expressed interest in
16 participating.

17
18 Mr. Pistor questioned how the tuition was derived. Director Saunders noted Asst. Principal Henry used the Hollis
19 preschool program as a comparison. Ms. Meagher noted that is the monthly tuition for during the school year as well, and
20 is competitive. Interim Principal Perry questioned whether there has been an increase in interest with the enrollment for
21 next year, and was told there has been.

22
23 Director Saunders noted there are 6 typical peers in the 3-year-old program and no identified students. There is an
24 additional typical peer that would like to enroll in the 3-year-old program. She requested the board consider increasing
25 the number of typical peers enrolled to 7 (from 6), which would leave the program at 7 typical peers and 5 identified
26 student slots. She suggested the same agreement could be in place where is a slot was needed by an identified student,
27 the identified student would be given the slot. Chairman Partridge stated he would support slots for 8 typical peers as
28 long as it was with the understanding those slots would be eliminated if needed for an identified student. Ms. Meagher
29 suggested increased enrollment numbers would require an aide. Director Saunders stated a desire to speak with Asst.
30 Principal Henry about the dynamics of the group.

31
32 Chairman Partridge stated he would not be willing to increase the number of typical peers from 6 to 8 at the cost of
33 needing an aide. Ms. Lukovits remarked there are now 16 students in the Readiness program, 4 of which are identified,
34 and there is no aide. Ms. Lukovits touched on the part-time nurse position.

35
36 Ms. Lori Hestead questioned the number of identified four-year-olds in preschool for the coming year, and was told there
37 will be 3 identified students and 8 typical peer students. Of the three, 1 will continue to have one-on-one and another is in
38 the process of being evaluated.

39
40 **MOTION BY MEMBER MILKOWSKI TO EXTEND THE THREE-YEAR-OLD PRESCHOOL PROGRAM TO INCLUDE**
41 **EIGHT (8) TYPICAL PEERS WITH THE UNDERSTANDING THE ADMINISTRATION MAY DECIDE AT A LATER DATE**
42 **TO CHANGE THE NUMBER BASED ON INFORMATION RECEIVED**

43 **MOTION SECONDED BY MEMBER MEAGHER**

44
45 ON THE QUESTION

46
47 Chairman Partridge noted a condition was needed to ensure the addition of typical peers would not incur additional costs.
48 Ms. Lukovits stated you are then accepting the fact there is going to be one aide in there. Chairman Partridge reiterated if
49 it were determined 6 typical peers did not require an aid, but 8 would, that would be incurring an additional cost.

50
51 **AMENDED MOTION BY MEMBER MILKOWSKI TO EXTEND THE THREE-YEAR-OLD PRESCHOOL PROGRAM TO**
52 **EIGHT (8) TYPICAL STUDENTS PROVIDED IT DOES NOT INCUR ADDITIONAL COSTS**

53 **MOTION SECONDED BY MEMBER MEAGHER**

54
55 **AMENDED MOTION BY MEMBER MILKOWSKI TO EXTEND THE THREE-YEAR OLD PRESCHOOL PROGRAM TO**
56 **INCLUDE UP TO EIGHT (8) TYPICAL PEERS CONTINGENT UPON NO ADDITIONAL COSTS BEING INCURRED**

1 **AND WITH THE UNDERSTANDING THE SLOT WOULD BE ELIMINATED SHOULD AN IDENTIFIED STUDENT**
2 **REQUIRE IT**
3 **MOTION SECONDED BY MEMBER MEAGHER**
4 **MOTION CARRIED**
5 **5/0**

6
7 *RTI*

8
9 Ms. Lukovits noted information provided at the last meeting noted 30% of the current 1st grade regular education students
10 participate in RTI. She remarked RTI was previously discussed and did not have a budgetary impact, however, being at
11 30%, there would appear to be an impact. She questioned how students are identified, what testing is done and at what
12 cost. She also questioned at what point parents were notified their children would be participating.

13
14 Ms. Meagher questioned how the program is managed. Superintendent Hodgdon noted a broader presentation on RTI
15 would be helpful. She noted in doing research on successful school systems, which is what the Strategic Planning Group
16 has been doing, that model has been utilized, and it is not at all unusual to have a significant part of the population in at
17 least Tier 1 category. This allows for needs to be addressed before they escalate. It was the general consensus of the
18 board that a presentation would be informative. Chairman Partridge suggested the general information could be placed
19 on the district's web site as well. Ms. Lukovits suggested extra effort could be put towards publicizing the meeting at
20 which a presentation would be made.

21
22 Director Saunders informed the board the RTI steering committee was formed and has been meeting all year. They are
23 working towards a consistent tiered model of intervention PreK through 12. They are developing a tiered model with
24 universal screening and progress monitoring tools. Superintendent Hodgdon noted the topic is one for the leadership
25 team to tackle as a whole as inconsistent approaches across the SAU will not work.

26
27 Superintendent

28
29 *Assistant Principal/Special Education Coordinator Search*

30
31 Superintendent Hodgdon informed the board she and Interim Principal Perry worked to get the assistant principal/special
32 education coordinator position posted and launched.

33
34 They have drafted a timeline of when they could pull a panel together, screen, and interview candidates (week of June
35 14th). The board would meet shortly thereafter. If timing becomes an issue, the possibility of phone input rather than site
36 visits could be considered.

37
38 When asked about the makeup of the search panel, Superintendent Hodgdon responded the panel is not yet finalized and
39 she and Interim Principal Perry have yet to have the opportunity to speak with Director Saunders (the position is half
40 special education). It would be typical in that there would be a representative from the board, community, parents, and
41 staff. Ms. Lukovits stated her interest in participating on the search panel. Ms. Meagher also expressed an interest.
42 Chairman Partridge will advise the Superintendent of the board member who will participate on the search panel.

43
44 Superintendent Hodgdon spoke of Visioning Day, which took place earlier in the day and the conversations with
45 representative from both communities and a number of stakeholder groups. The themes that came out of the day will be
46 sent back to the Strategic Planning Committee. A small group of that committee, 3-5 members, will meet and polish the
47 themes into an SAU 41 vision statement.

48
49 *Staffing*

50
51 Superintendent Hodgdon informed the board of receipt of a request from Melissa Leafe for approval of a lane change for
52 the 2010/2011 school year. Ms. Leafe acknowledged the request was made two months beyond the established
53 deadline. She explained she had not realized she would be where she is in terms of her education. She is in a
54 Certification of Advanced Graduate Study program at Plymouth State University in neuro developmental approach to
55 teaching. She will be taking a two-credit course July 13th & 14th in effective classroom practice that would then put her
56 standing at Masters plus 46 credits. She is hopeful the board will consider waiving the overdue nature of the request.

1 Ms. Meagher remarked the reason for the established deadline is budgetary impact. Principal Wenger stated, with a lane
2 change request, the work has to be done by the end of the school year, a copy of the diploma and official transcript has to
3 be provided, and the request has to be made prior to January so that the salary impact can be built into the budget
4 process. Superintendent Hodgdon noted the critical elements are that the grade is not in hand and the budgetary impact.

5
6 Chairman Partridge commented his concern would be with setting precedent. Ms. Lukovits remarked if the work had
7 already been completed, but the grade not yet been received, the request could be considered, however, in this particular
8 case, the work will not be completed and the letter of request was not submitted in accordance with established deadlines.

9
10 Mr. Milkowski questioned when the work would be completed. Superintendent Hodgdon responded work would be
11 completed in July, but a grade would not be received until August. She touched on the fact the board, earlier in the
12 meeting, had voted to reiterate the cancellation of the membership to the New Hampshire State School Board Association
13 (\$800) as every dollar has an affect on the budget.

14
15 Mr. Pistor noted the teacher would be in a great position to request a lane change in the next school year.

16
17 Chairman Partridge remarked the only time he can remember approving a request similar to this was when the requestor
18 had completed the work, and delivery of the transcript was held up. Mr. Milkowski stated he was not in favor of deviating
19 from established policy. He questioned whether Principal Wenger had a recommendation to which she responded it was
20 a school board issue.

21
22 Ms. Meagher stated she tends to think if the individual earner the lane change they should get it, however, the rules are in
23 place for a reason.

24
25 **MOTION BY MEMBER MEAGHER THAT, IN THE CASE OF THE LANE CHANGE REQUEST, THE BOARD WILL**
26 **ABIDE BY THE EXISTING POLICY, AND THUS DENY THE REQUEST**
27 **MOTION SECONDED BY MEMBER PISTOR**
28 **MOTION CARRIED**
29 **5/0**

30
31 PROFESSIONAL STAFF RIF POLICY

32
33 RIF Policy
34 ▪ Given its 3^d Reading;

35
36 **MOTION BY MEMBER MEAGHER TO APPROVE THE FINAL READING OF POLICY GCQA**
37 **MOTION SECONDED BY MEMBER LUKOVITS**
38 **MOTION CARRIED**
39 **5/0**

40
41 APPROVAL OF SCHOOL BOARD MINUTES

42
43 Brookline School Board April 13, 2010

44
45 *Mr. Pistor noted the need to include the time the board came out of the first non-public session (7:54 p.m.) and he*
46 *motion made by member Lukovits to seal the minutes of the non-public session, seconded by member Meagher*
47 *and carried 5/0.*

48
49 **MOTION BY MEMBER LUKOVITS TO APPROVE AS AMENDED**
50 **MOTION SECONDED BY MEMBER PISTOR**
51 **MOTION CARRIED**
52 **4/0**
53 **Member Milkowski Abstained**

54
55 Brookline School Board – Non-Public – 1st Session April 13, 2010

56
57 Brookline School Board – Non-Public 0 2nd Session. April 13, 2010

1
2 Brookline School Board March 1, 2010

3
4 *Director Saunders noted the first sentence under the report of the Assistant Director of Special Education, located*
5 *on page 4, should read: "Assistant Director Saunders informed the board the Brookline School District has*
6 *received \$136,037.00 in stimulus funding in addition to \$9,900 for the pre-school program."*

7
8 *She noted the correct spelling of Ms. Lisa Albauch.*

9
10 **MOTION BY MEMBER LUKOVITS TO APPROVE AS AMENDED**
11 **MOTION SECONDED BY MEMBER MEAGHER**
12 **MOTION CARRIED**

13 **5/0**
14 **Member Pistor Abstained**

15
16 Brookline School Board – Non-Public March 1, 2010

17
18 2010-2011 CALENDAR

19
20 Superintendent Hodgdon informed the board revisions discussed at the SAU 41 Board meeting have been included in the
21 revised calendar provided for the board's consideration.

22
23 Ms. Meagher questioned early release days and was informed two have been added to the calendar.

24
25 **MOTION BY MEMBER LUKOVITS TO ACCEPT THE BROOKLINE SCHOOL CALENDAR FOR THE 2010-2011**
26 **SCHOOL YEAR AS PRESENTED**
27 **MOTION SECONDED BY MEMBER MILKOWSKI**
28 **MOTION CARRIED**

29 **5/0**

30
31 NON-PUBLIC SESSION

32
33 **MOTION BY MEMBER MILKOWSKI THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-**
34 **A:3 II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE**
35 **REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF**

36
37 **MOTION SECONDED BY MEMBER MEAGHER**

38
39 *A Viva Voce Roll Call was conducted, which resulted as follows:*

40
41 Yea: Dave Partridge, Beth Lukovits, Forrest Milkowski, Wanda Meagher, Ernie Pistor
42 5
43 Nay: 0

44 **MOTION CARRIED**

45
46 *The Board went into non-public session at 9:03 p.m.*

47
48 *The Board came out of non-public session at 9:43 p.m.*

49
50 **MOTION BY MEMBER MILKOWSKI THAT THE BOARD, BY ROLL CALL, SEAL THE MINUTES OF THE NON-**
51 **PUBLIC SESSION UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE**
52 **CONFIDENTIALITY WOULD NO LONGER BE SERVED**

53
54 **MOTION SECONDED BY MEMBER MEAGHER**

55
56 *A Viva Voce Roll Call was conducted, which resulted as follows:*

57

5/25/10

1 Yea: Dave Partridge, Beth Lukovits, Forrest Milkowski, Wanda Meagher, Ernie Pistor

2 5

3 Nay: 0

4 **MOTION CARRIED**

5 **5/0**

6

7 When asked, Superintendent Hodgdon informed the board background checks are completed at time of hire and not
8 again unless there is a break in service. A brief discussion ensued with regard to the possible need for additional
9 background checks during the course of employment, i.e., when criminal offenses become public. Superintendent
10 Hodgdon pointed out the lack of a policy to address when background checks would be warranted, and raised the
11 question of whether an employee should face disciplinary action for non-work-related offenses.

12

13 Chairman Partridge requested input from members of the board with regard to the Superintendent's review. He offered to
14 speak individuals with those members wishing to provide input over the course of the following week.

15 ADJOURNMENT

16

17 **MOTION BY MEMBER MILKOWSKI TO ADJOURN**

18 **MOTION SECONDED BY MEMBER PISTOR**

19 **MOTION CARRIED**

20 **5/0**

21

22 *The May 25, 2010 meeting of the Brookline School Board was adjourned at 9:55 p.m.*

23

24

25

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Date _____ Signed _____