

HOLLIS-BROOKLINE COOPERATIVE SCHOOL BOARD

March 22, 2010

Special Meeting  
Hollis Brookline Middle School  
Multi-Purpose Room

Janice Tremblay, Chairperson  
Dan Peterson, Vice Chair  
Tom Enright  
Steve Simons  
Fred Hubert  
James O'Shea  
Tom Solon

Susan Hodgdon, Superintendent of Schools  
Tim Kelley, H/B High School Principal  
Cynthia Matte, H/B High School Assistant Principal

Chair Tremblay called the meeting to order at 7:08 PM.

This special meeting was scheduled to provide an opportunity for the Coop Board members to interview the sole candidate recommended by the High School Principal Search Committee.

At the request of the Chair, Superintendent Hodgdon provided an overview of the search process. Nineteen applications were received as a result of advertising efforts through the Superintendent's office. From a group of seven acceptable and complete applications, five candidates were selected and interviewed by the Search Committee. Following reference checks and lengthy discussion, the Committee agreed unanimously that only one candidate met its criteria and could be recommended to the Coop Board for consideration. Cynthia Matte, the current Assistant Principal at the High School was the sole candidate.

Members of the Coop Board interviewed Mrs. Matte, asking a broad range of questions. Topics included a discussion of her background and the experience she brings to the table; her work as a member of the Strategic Planning and Leadership Teams within the SAU; Special Education and alternate programs; STAT - the Student Assistant Team; Professional Development for staff; classroom space and classroom scheduling; budget (which she identified as her biggest learning curve); the status of technology at HBHS; the qualities she would look for in an Assistant Principal; the top three challenges she sees facing the principal and Board; and her vision of the high school three years from now.

James O'Shea motioned that the Board move into non-public session per RSA 91-A:3(c), Reputation. Fred Hubert seconded the motion. **Vote was unanimous and the Board moved into non-public session at 8:09 PM.**

Approved: 5-19-10

The Board returned to public session at 8:36 PM.

Superintendent Hodgdon nominated Cynthia Matte to the position of H/B High School Principal effective July 1, 2010.

James O'Shea motioned to accept the Superintendent's nomination and to direct the Superintendent to enter into contract negotiations with Cynthia Matte as the Principal of H/B High School. Steve Simons seconded the motion. **Motion was approved 7-0-0.**

Superintendent Hodgdon read a letter from Doug Ruby, indicating his intention to retire effective June 30, 2010. James O'Shea motioned to accept the resignation with regret and best wishes for retirement. Fred Hubert seconded the motion. **Motion was approved 7-0-0.**

Superintendent Hodgdon read a letter from Richard Nagy, indicating his intention to retire effective June 30, 2010. James O'Shea motioned to accept the resignation with great regret and best wishes for retirement. Fred Hubert seconded the motion. **Motion was approved 7-0-0.**

Fred Hubert moved to adjourn; Dan Peterson seconded the motion. Meeting adjourned at 8:52PM.

Submitted by Janice Tremblay, Chairperson