

Approved: April 14, 2010

HOLLIS SCHOOL BOARD

FEBRUARY 10, 2010

MEETING MINUTES

A meeting of the Hollis School Board was held on Wednesday, February 10, 2010 at 6:05 p.m. at the Community Room, Hollis Town Hall.

Vice-Chairman Bill Beauregard presided:

Members of the Board Present: Susan Benz  
Rich Manley  
Robert Mann

Members of the Board Absent: Jim McCann, Chairman

Also in Attendance: Susan Hodgdon, SAU41 Superintendent  
Mark McLaughlin, Business Administrator  
Elizabeth Allen, Principal, HPS  
Candice Fowler, Principal, HUES  
Ruth Tuttle Assistant Principal, HPS  
Christopher Siegfried, Director of Maintenance

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**PUBLIC HEARING**

**EXPENDING FUNDS FROM THE EXPENDABLE TRUSTS**

Chairman Beauregard stated the purpose of the public hearing was to discuss the expenditure of funds from the 4 Lund Lane Expendable Trust for repairs to the SAU administrative building and from the School Buildings Expendable Trust for maintenance and repairs to the water system. These entities are owned by and the responsibility of the Hollis School District.

**4 LUND LANE EXPENDABLE TRUST**

Director Siegfried informed the board of a request for installation of granite pieces around the leach field/septic. The estimated cost is \$200.00. He informed the board the leach field is located on the driveway side of the front of the SAU building, and has been subject to cars parking on top of it. Although initial consideration was given to installation of a fence, Hollis Construction (snowplow company) brought forward issues relating to the potential need for future replacement, and recommended the installation of granite sections.

TESTIMONY IN FAVOR – None

TESTIMONY IN OPPOSITION - None

TESTIMONY IN FAVOR - None

TESTIMONY IN OPPOSITION - None

**MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND  
MOTION SECONDED BY MEMBER MANLEY  
MOTION CARRIED**

**4/0**

Director Siegfried informed the board of a request for roofing repairs on the addition (10 years old) to the building. The estimated cost is \$4,650. He explained the roof experienced ice damage last year. The shields need to be pulled up, metal flashing and bithane placed down, and the roof re-shingled to prevent ice buildup.

1 Mr. Mann questioned whether an additional layer of shingles would suffice to address the issue. Director Siegfried  
2 explained the bithane is needed to help prevent ice (moisture barrier). Currently, there is no metal flashing in place.  
3 Another layer of shingles would serve only as a band aide to the problem.

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5 TESTIMONY IN FAVOR – None

6  
7 TESTIMONY IN OPPOSITION - None

8  
9 TESTIMONY IN FAVOR - None

10  
11 TESTIMONY IN OPPOSITION - None

12  
13 **MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND**

14 **MOTION SECONDED BY MEMBER MANLEY**

15 **MOTION CARRIED**

16 **4/0**

17  
18 Director Siegfried informed the board of a request for chimney repairs. The estimated cost is \$3,127. He explained there  
19 are two chimneys; one of which is inactive. Both chimneys need to be repaired (re-pointed and sealed) from the roof level  
20 up. The active chimney is in need of a liner extending to the basement. The chimney is cracked inside the living space of  
21 the building. The flashing is deteriorating and the shingles are gone creating a ¼” gap. Each time rainfall occurs tarps  
22 and bags are utilized to cover furniture on the second floor.

23  
24 TESTIMONY IN FAVOR – None

25  
26 TESTIMONY IN OPPOSITION - None

27  
28 TESTIMONY IN FAVOR - None

29  
30 TESTIMONY IN OPPOSITION – None

31  
32 **MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND**

33 **MOTION SECONDED BY MEMBER MANLEY**

34  
35 ON THE QUESTION

36  
37 When asked for an explanation of “active chimney”, Mr. Siegfried explained the chimney is active/live from the boiler  
38 (basement level). He added the inactive chimney is capped off from the inside of the building. He stated, above the  
39 roofline, the flashing is gone and re-pointing is necessary. The structure of the chimney, above the roofline, will be  
40 maintained and flashing put in place around the seal.

41 **MOTION CARRIED**

42 **4/0**

43  
44 Director Siegfried informed the board of a request for foundation sealing. The estimated cost is \$3,950. The current  
45 foundation into the basement is an old bulkhead door (wooden slats) without a vapor barrier. A temporary wall was  
46 constructed at one time (tar paper). The area is exposed to the elements. Rainwater entering the basement has lead to a  
47 number of maintenance issues. The recommendation is for excavation of the stone and pouring of a foundation wall. A  
48 new top can then be put in place (bulkhead door) to preserve the exterior appearance.

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50 TESTIMONY IN FAVOR – None

51  
52 TESTIMONY IN OPPOSITION - None

53  
54 TESTIMONY IN FAVOR - None

55  
56 TESTIMONY IN OPPOSITION – None

1 **MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND**  
2 **MOTION SECONDED BY MEMBER MANLEY**  
3 **MOTION CARRIED**  
4 **4/0**

5  
6 Director Siegfried informed the board of a request for mold mitigation (basement). The estimated cost is \$11,500. The  
7 mold results from rainwater entering the basement through the bulkhead door. Also needed is work on the water softener  
8 system and to get the water pumped outside (to septic or wet sump). He explained, every three days, 40-50 gallons of  
9 water enter the building (during wet and dry times). Mold mitigation would consist of; cleaning, sanding, and removal of  
10 mold and 3-4" of exposed dirt. Testing has been done by OHI and a determination made, at this time, mold is contained  
11 within the basement level of the building.

12  
13 TESTIMONY IN FAVOR – None

14  
15 TESTIMONY IN OPPOSITION - None

16  
17 TESTIMONY IN FAVOR - None

18  
19 TESTIMONY IN OPPOSITION – None

20  
21 **MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND**  
22 **MOTION SECONDED BY MEMBER MANLEY**

23  
24 ON THE QUESTION

25  
26 Mr. Mann questioned a comment made about the removal of water either through the septic system or a dry well, asked  
27 whether that would be part of the mitigation, and was informed it would be. He stated a concern with consideration of  
28 utilizing the septic system for water removal as that could have negative affects on the cement or the system itself. He  
29 expressed his opinion a dry well should be utilized. Director Siegfried agreed that would be the best option and stated his  
30 intent to utilize a dry well.

31 **MOTION CARRIED**  
32 **4/0**

33  
34 Director Siegfried informed the board of a request for boiler replacement. The estimated cost is \$9,981. The boiler is  
35 exposed to rain water and other elements and is rusted through. In conjunction with the boiler replacement the roof and  
36 existing chimney will be lined to avoid future problems with the boiler. The replacement boiler would be a 200,000 BTU  
37 boiler with multiple zones.

38  
39 TESTIMONY IN FAVOR – None

40  
41 TESTIMONY IN OPPOSITION - None

42  
43 TESTIMONY IN FAVOR - None

44  
45 TESTIMONY IN OPPOSITION – None

46  
47 **MOTION BY MEMBER BENZ TO APPROVE THE EXPENDITURE FROM THE EXPENDABLE TRUST FUND**  
48 **MOTION SECONDED BY MEMBER MANLEY**

49  
50 ON THE QUESTION

51  
52 Mr. Mann questioned whether or not the boiler is red tagged to say the only option is replacement. Superintendent  
53 Hodgdon stated the boiler was investigated last year after it was discovered the flame chamber was compromised. At  
54 that time, a foam substance (which hardened) was placed across the open flame. She was told the temporary fix would  
55 last approximately 8 months.

56  
57 Mr. Mann commented when a flame chamber is compromised the boiler is normally tagged to state the only option is  
58 replacement. Director Siegfried stated the boiler has no tags or identifying markers at all.

1 Chairman Beauregard questioned whether a switch from oil to gas was considered. Director Siegfried responded quotes  
2 were obtained on oil and gas/propane systems. Although the efficiency rating is higher, a switch to natural gas is cost  
3 prohibitive (an additional \$4,000 - \$8,000 per installation). He remarked the industry has come a long way with regard to  
4 efficiencies for oil boilers. The recommendation of the Director of Maintenance as well as the vendors was not to convert.

5  
6 Mr. Manley questioned whether the current ductwork would be acceptable for the new boiler. Director Siegfried stated, as  
7 part of the boiler update, new piping would be placed in the downstairs as well as new zone valves, new circulator pumps,  
8 etc., which are included in the cost of the boiler.

9 **MOTION CARRIED**

10  
11 **SCHOOL BUILDINGS EXPENDABLE TRUST**

12  
13 Director Siegfried informed the board of a request for repairs and service to the Rocky Pond pump house. The estimated  
14 cost is \$30,000 to have the system engineered for a water corrosion control plan. The project would consist of  
15 engineering and installation of the plan once established. The pump house supplies water to Hollis schools, the COOP,  
16 Hollis municipal buildings, and some residential properties (apartments – square block). The project is required by NH  
17 DES (Department of Environmental Services).

18  
19 Some funds (approximately \$4,500) have been withdrawn from the operating budget of the maintenance department for  
20 initial work/expenses associated with the engineer, and will need to be reimbursed (included in the \$30,000 total cost).  
21 The project has been approved by the State. Chairman Beauregard reiterated the project is mandated by the NH DES as  
22 a result of elevated levels of lead and copper (within the safe zone) noted during regular testing. The corrosion control  
23 plan is intended to ensure the levels do not become further elevated.

24  
25 Chairman Beauregard added the water is acidic and corroding the pipes. This system will remediate that. Director  
26 Siegfried stated the system would be installed at the pump house and would treat the entire system. NH DES has stated  
27 the district would be able to turn the system off/on dependent upon chemistry levels.

28  
29 TESTIMONY IN FAVOR – None

30  
31 TESTIMONY IN OPPOSITION - None

32  
33 TESTIMONY IN FAVOR - None

34  
35 TESTIMONY IN OPPOSITION – None

36  
37 **MOTION BY MEMBER BENZ TO FUND THE PROJECT THROUGH THE EXPENDABLE TRUST FUND**  
38 **MOTION SECONDED BY MEMBER MANLEY**

39  
40 ON THE QUESTION

41  
42 Mr. Mann questioned the cost of ongoing maintenance of the system. Director Siegfried stated the chemistry would have  
43 to be physically added, but as far as general maintenance, the system would be free running in that it would be self-  
44 injecting, etc. The district will perform monitoring. Mr. Mann questioned the cost of materials, and was told that is  
45 unknown and will remain unknown until the system is installed and operating. Mr. Mann stated his desire to understand  
46 ongoing costs.

47  
48 Director Siegfried remarked acquiring ballpark numbers would be a labor-intensive process as it would be necessary to  
49 request the engineer acquire water usage numbers for all buildings services by the water system. Chairman Beauregard  
50 reiterated the project is a mandated project by NH DES, and this is the system being proposed. He stated operational  
51 data would be useful for budget planning, but the project is mandated.

52  
53 Mr. Manley questioned who the consumers of the water system are. Director Siegfried stated the users as the Town of  
54 Hollis, the COOP, private consumers, etc. He explained the district is responsible for the system and that arrangements  
55 for private use have been in place for decades and include no arrangements for cost sharing.

56 **MOTION CARRIED**

57 **4/0**

58  
59 *The Public Hearing was declared closed at 6:29 p.m.*

1 **MOTION BY MEMBER BENZ TO RECESS**  
2 **MOTION CARRIED**  
3 **4/0**

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5 *The board recessed at 6:30 p.m.*

6  
7 *The board resumed its meeting at 10:38 p.m.*

8  
9 A tour of the HUES building was scheduled for 4:00 p.m. on March 17<sup>th</sup>. A brief discussion ensued with regard to  
10 providing explanations/responses to the questions posed during the public hearing of the school district budget.  
11 Chairman Beauregard requested information be made available in time for the next meeting of the budget committee. He  
12 felt providing the information was necessary as reassurance of language contained within the CBA, an understanding of  
13 the amount of actual encumbrances, electrical savings being budgeted properly, and information on what can be done to  
14 reduce the impact on the tax rate.

15  
16 A brief discussion ensued with regard to the need for the Hollis School Board to formally vote on the proposed budget  
17 after consideration is given to any potential financing options.

18  
19 **MOTION BY MEMBER BENZ TO ADJOURN**  
20 **MOTION SECONDED BY MEMBER MANLEY**  
21 **MOTION CARRIED**  
22 **4/0**

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24  
25 The February 10, 2010 meeting was adjourned at 11:19 p.m.