

Hollis Primary School Principal's Report
Elizabeth Allen, Principal
Deb Trottier, Asst. Principal/SPED Coordinator
February 2009

Enrollment

Grade	Recomm Class Size	# of classes	Full Enrollment	As of 2/1/09	Change from last report	Ave. class size	Actual class enrollments
Pre-K: 3 year olds	12	1	12	11		11	11
Pre-K: 4 year olds	12	1	12	10		10	10
Kindergarten	18	4	72	60		18 AM 13 PM	18,17 AM Session 14,11 PM Session
Grade 1	18	5	90	82		17	16,17,17,17,15
Grade 2	20	5	100	94		19	20,19,19,19,17
Grade 3	20	6	120	89		15	15,15,16,14,14,15
Total		22 classes	406	346			

Staffing/Registration

- We are beginning to review packets for our two third grade positions. We expect to begin interviewing in late February and finalize the decisions in early March.
- Registration for Kindergarten and First Grade was held on January 28th. We registered 51 Kindergarten students and 15 first graders. As of 2/6/09, we are currently up to 53 Kindergarten and 17 First Grade students registered. In addition, we are waiting on one additional Kindergarten packet to be completed. We expect parents to continue to trickle in to register their students at a later date.
- **What Ifs: 2009-10**

Grade 2009-2010	Recomm. Class Size	Full Enrollment	As of 2/1/09	# of classes	Average Class Size
Kindergarten	18	72	53	4	14
Grade 1	18	90	17 new + 60 K's 77	4 5	19 15

- On Wednesday, February 4, we accepted registration packets for our preschool program. Five families registered children, and we expect additional registrations. There are six available slots for typical peers in our three year old program.

Curriculum & Instruction

- Our Math Task Team met this past week. We are reviewing all assessments given in the area of mathematics and how the data from the assessments is utilized. This team will be actively involved in reviewing the curriculum updates and in piloting lessons from various math program vendors. We are so pleased have two veteran paras on our team.
- Our staff has warmly embraced our math and literacy coaches. It has taken some time to build trusting relationships, which is very typical. The relationships are now well established and teachers are asking for assistance. Coaches are working directly in the classrooms with our teachers modeling lessons and working with teachers during their planning time.
- All grade level teams are learning to read the NECAP reports and taking ownership of the data. At each team meeting we went through the disaggregate reports, school summary reports, and looked at individual student performance. This was a pre-teaching session to prepare for our early release day activities. All NECAP reports will be mailed home on February 13, 2009.
- NWEA testing for our winter session has ended. Parent reports will be mailed out with NECAP reports.
- Our February early release day activities will involve taking a closer look at the data from the state testing. We will focus on making observations that can be supported by evidence, without emotions or assumptions involved. We will look at NECAP data in reading, math, writing, and science. We will look at data for the last several years and look for areas where we did not score at the level of 85% or better for the released items. We will then drill down and examine released items to determine if there is an issue with directions on the assessment, vocabulary that is used on the assessment, if there are content strands that need attention and review, etc. We will also look at the NWEA data in a similar fashion.

Programs/Activities

- Our PTA sponsored a great assembly to kick-off our district Science Fair. The presentation was highly engaging and enjoyed by all.
- For the next two weeks, parent volunteers will present science experiments to classes during environmental science class. We so value our parent volunteers and their passion for science.
- The Primary School will be working with Dr. Anat Eshed as our “Scientist-in-Residence” to incorporate science lessons focused on our Rocket Launch Project. There was a generous donation of payload space on a June 2009 launch (exact date: TBD). We will collaborate with the University of Central Florida. This is a district-wide endeavor that will impact all grade levels.
- This week we submitted a new grant application to the NH State Council on the Arts. We submitted a grant proposal that would bring Artist Emile Birch to our school for the 09-10 school year to create sculptures with our students for our outdoor classroom. This proposal is for year two of a three year project.
- On February 17th, we have arranged an evening event for all HPS families entitled “Family Story Night” with performances by HPS Staff!
- We will host a full school assembly on February 19th, presented by Laura Campbell, our Artist in Residence, to unveil the design of our outdoor classroom.

Administrative Focus Areas - February

- Classroom observations and conferences with teachers - By the end of February we will have completed 33 observations and held 66 meetings with teachers to dialogue about professional practice and professional growth
- Focus on instructional leadership by informal classroom visits
- Recognize staff accomplishments
- February 12th Early Release Day and planning for Team Building Consultant for March Early Release Day

- Meeting with the RCT Team (Reaching Consensus Together) to look at master schedule for next year, school events, celebrations and set dates for year end events. This team will also develop a survey for the staff to get input for the master schedule for next year.
- Parent Conferences
- Teacher Interviews
- Meetings with Data Consultant

Looking Ahead

- All summative evaluations are due by March 31.